

Sage Elementary PTC Meeting Minutes

Wednesday, February 7, 2018 4:00pm Sage Library

Attendance taken, 11 in attendance including PTC President, Vice President, Secretary and Treasurer. Jessica James (President) facilitating. Introductions.

Secretary's Report:

- 1) Susan Henry (Secretary) submitted meeting minutes from January meeting for review and approval. VOTE TO APPROVE MEETING MINUTES: Yes 5, No 0, Abstaining 6 (PASS)
- 2) Donation letter for upcoming Family Bingo Night distributed and reviewed (attached).

Treasurer's Report:

- 1) Kathleen Lowe (Treasurer) submitted Financial Report as of 1/31/18 (attached). Student store is showing a profit now. Revenue reviewed. Bank balance as of 1/31/18 is \$21,247.13.
- 2) Shawn Hartfield discussed that we should have items on budget that are not yet paid out (example: \$2000 in Teacher Class Funds) on financial sheet so we know how much we have to yet to spend, if we have extra we may be able to approve additional spending requests.
- 3) Carolyn Espinosa discussed that goal is to carry over \$6000 annually, account balance and profit loss should match.
- 4) Teacher Request funds: \$100 per teacher (\$2000), forms to be returned with receipts and PTC will make a line item for each teacher when paid out.
- 5) Financial Review Binder is in PTC office and is always available for anyone to look at.

Pappy's Pizza Fundraiser Update:

- 1) \$883.55 check received and deposited.
- 2) Tonya Wahl discussed that Roundtable Pizza will do a similar fundraiser (Susan Henry will look into this and arrange fundraiser).

Wreath and Cherrydale Fundraiser wrap up:

- 1) Pizza party was today for 3rd grade students who participated (24)

Box Tops:

- 1) Julie Lovrien discussed, \$204.70 submitted at end of January.
- 2) \$1069.20 total YTD (goal is \$1500)
- 3) Next submission is March 1 (final for this school year)
- 4) Class that brings in the most box tops gets a popcorn party and traveling trophy
- 5) Rootbeer float party for all who bring in Box Tops

Wyndham Raffle:

- 1) Start selling tickets 3 weeks prior to raffle drawing at Bingo Night, also sell at Bingo Night
- 2) Profit on this raffle was \$3000 last year.
- 3) Tonya Wahl discussed printing of raffle tickets last year, raffle is only for the trip, no airfare. Jessica James will order raffle tickets (get after spring break).
- 4) Winning classroom to sell the most raffle tickets gets a party.
- 5) Start selling tickets in April

Family Bingo Night:

- 1) Carolyn discussed dates either Friday, April 27 or May 4, discussion and decision to have date Friday, April 27, 5:30-8:00pm.
- 2) Donations reviewed from last year
- 3) Susan to contact Eberhardts for ice cream donation and Cash N Carry for food donation (need 30 days notice).
- 4) Ice cream sundaes: need 6 people to serve. Toppings: whipped cream, chocolate sauce, strawberries, caramel, cherries, sprinkles, bowls/boats, spoons.
- 5) Food for sale: Nachos, hot dogs, chili dogs, water, sodas. Need cups and boats.
- 6) Carolyn will contact Nutrition Services to reserve an employee for that date.
- 7) Popcorn: need 2 people handing out and popping.
- 8) Susan will work on volunteer signup
- 9) Need adults only calling numbers and bilingual person (Jayci Larson)
- 10) Single line bingos for kids?
- 11) HS students for volunteers?
- 12) Playground wasn't open last year, need to figure out if duties for this year or an activity for kids (i.e. coloring pages in back)
- 13) Intermission at 6:45 (10 minutes)
- 14) Stop calling bingo at 7:30 and call out big prizes, silent auction
- 15) Paper ice cream cones to recognize sponsors
- 16) Bingo Committee Meeting set for Wednesday, 2/21/18 at 4:00 in Sage Library
- 17) Volunteers: need about 20, set up crew, clean up crew, 2 at door to take money and hand out cards, 4 for food, 6 for ice cream, 4-6 bingo callers and runners.
- 18) Table to sell spirit wear

Monthly PTC Meetings:

- 1) First Wednesday of every month at 9:00am or 4:00pm (alternating)
- 2) March 7, 9:00am in Commons
- 3) April 4, 4:00pm in Library
- 4) May 2, afternoon time, vote on new President.

Meeting adjourned at 5:00pm. Next meeting will be Wednesday, March 7, 9:00am at Sage.

"Whatever it takes for every child, every day."